

Forest Lake Presbyterian Church

Position Description

Director Of Youth Faith Formation

A. Job Summary

The Director of Youth Faith Formation (YFF) is responsible for the overall mission and vision of the educational ministries for members and guests of FLPC between sixth grade and early college. The goal of this position is to invite, encourage and lead all of God's children into a living faith in Christ.

The YFF is a staff liaison to the Session's Education Ministry and supporting sub-committees. The YFF is employed by the Session and is supervised by the Sr. Pastor.

The qualifications and responsibilities described herein are not considered all-inclusive nor exclusive to this position. The Personnel Committee shall exercise discretionary judgment in the hiring of the person to fill this position.

B. Qualifications

1. Personal Qualifications

- a. Be a committed Christian dedicated to the Lord Jesus Christ
- b. Have strong organizational and interpersonal skills
- c. Have experience in the recruitment, training, and support of volunteers, and in planning events and developing strategies for Christian faith formation for youth and their families. (Preferred)
- d. Have the ability to maintain a high-level view of FLPC's mission and vision to help craft program to serve that mission.
- e. Guided by the church's mission and vision, plan and implement programs and strategies that will help transform youth's lives (head, heart, and hands) in the service of Christ through education.
- f. Be compliant with the Forest Lake Presbyterian Church Child Protection Policy, which includes a national criminal background check.

2. Educational Qualifications

- a. Have bachelor's degree from an accredited college or university or commensurate experience. (preferred)
- b. Have demonstrated involvement in a Christian congregation.
- c. Have excellent computer and digital communication skills (Word processing, excel, computer publishing, web and social media literacy)

3. Church Membership - The YFF may be a member of Forest Lake Presbyterian Church.

C. Employment Category

1. Part time, salaried position
2. At-Will Employee
3. This position is a mandated reporter as required by the laws of SC.

D. Responsibilities

1. **Scriptural and Theological Literacy**

- A. Provide primary leadership and responsibility for building and choosing curricula and designing educational programs for youth that invite the youth and their families into an intentional and age-appropriate study of Scripture and theology.
- B. Plan and support youth participation in and planning for worship leadership
- C. Create safe spaces where youth may wrestle with their own understanding of God in tension with the witness of the Christian Gospel and be invited to become disciples of Jesus Christ and live their faith.
- D. Create a process by which youth are encouraged and challenged to claim Jesus Christ as their Lord and Savior in intentional ways, understanding their baptism and the Lord's Supper as resources for their faith.
- E. Develop and maintain a resource library of curricula and youth ministry resources, print and online, to encourage faith formation and to support all aspects of ministry with youth and their families.

2. **General Faith Formation & Community Building**

- A. Ensure that summer and mid-week faith formation opportunities happen for youth and their families, with attention given to building connections with the Presbytery and denominational faith family. (for example: mission trips & Montreat)
- B. Be available to provide pastoral care and teaching in support of the duties of this position.
- C. Encourage and plan events that build intergenerational relationships and integrate youth as a vital part of the whole Body of Christ and this faith family.
- D. Ensure the teaching of faith practices in support of the spiritual development of youth.
- E. Encourage continuing congregational contact and pastoral care with FLPC students who have left home, gone to college, or are in other transitional stages of life.
- F. Ensure that music, art, and environmental stewardship are incorporated as resources for growth in faith.

3. **Volunteer Engagement and Support**

- A. Recruit, train and equip volunteers for the work of youth faith formation. [Sunday morning and evening, mid-week, Confirmation leaders and mentors, etc.]
- ~~B.~~ Engage youth and adults in planning for youth ministry.

4. **Health and Safety**

- A. Be responsible for compliance with the church's Child Protection policy in all educational activities involving children.
- B. Provide training in and compliance with safety procedures for educational activities.

5. **Christian Life Skills** – Develop avenues to provide training in Christian living skills such as:

- A. Sexuality Training
- B. Conflict resolution and peacemaking
- C. Other topics and trainings as interest and need indicate.

6. **Other**

- A. Provide worship leadership as needed and as available.
- B. Integrate technology into all aspects of our ministry to improve communication, recruiting and assimilation efforts.
- C. Attend Staff Meetings, Stated Session Meetings as needed, Staff Development and other meetings as requested by the pastor.
- D. Be available to provide leadership for the larger church's youth ministry with prior approval from the pastor.